

Department of Business & Industry
Nevada Housing Division
Form T7: Affidavit of Dismantling Instructions

SECTION 1. STRUCTURE INFORMATION

Important:

Use the exact information from your current title or a title search from our website when completing the form. Incomplete or incorrect submissions may be returned.

Email Address: _____

Phone Number: _____

Year: _____ Manufacturer: _____ Model: _____

Serial #: _____ Size: _____

Physical Address: _____

City _____ State _____ Zip Code _____

SECTION 2. AFFIANT INFORMATION

- Owner
- Licensed Contractor
- County/Local Government Official
- Other Authorized Representative (specify): _____

Name of Affiant: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Phone: _____ Email: _____

SECTION 3. CERTIFICATION OF DISMANTLING

I, the undersigned affiant, certify under penalty of perjury that the manufactured home described in Section 1 was **dismantled/demolished on [date]** _____.

SECTION 4. OWNERSHIP / TITLE (Owner Filers Only) *Please initial each statement.*

____ I am the owner of the structure. I hereby surrender any Certificate of Title or Certificate of Ownership (whether issued electronically or in paper form), and/or provide other documents proving ownership, as required by the Nevada Housing Division.

____ I certify that the structure is free and clear of all claims, liens, or encumbrances (or I have disclosed any outstanding liens below).

____ I shall assume, fully pay, satisfy, and discharge any and all liens, claims, or encumbrances, and indemnify and hold harmless the Nevada Housing Division, Department of Business & Industry, and the State of Nevada on account of the cancellation of said Title.

Outstanding Liens/Encumbrances (if any): _____.

SECTION 5. VERIFICATION (Non-Owner Filers Only)

If you are a contractor, county/local official, or other authorized filer, you must verify dismantling by one of the following (attach copy):

- Demolition permit closure notice
- Landfill/scrap receipt showing disposal of the structure
- Photographs of dismantled structure
- Other verification (specify): _____

By signing, I certify that this affidavit is submitted only after dismantling has occurred. I understand that false or premature submission may result in rejection, penalties, or other enforcement actions.

(Do not sign until in front of the Notary)

SECTION 6. SIGNATURE

Signature of Affiant	Printed Name

Date

Notary Acknowledgment (Required)

State of Nevada, County of _____

Subscribed and sworn before me this ____ day of _____, **20**____,

by _____ (Affiant).

Notary Public Signature: _____

My Commission Expires: _____

Form T7: Form Instructions

Purpose: Use this form to cancel the Certificate of Ownership for a dismantled manufactured structure.

Step 1: Complete the Form

Section 1 – Structure Information

- Enter the following details about the structure:
 - Year, Manufacturer, Model, Serial Number, Size.
 - Full address (Street, City, State, Zip Code).

Section 2 – Affiant Information

- Select filer type (Owner, Contractor, County/Local Official, or Authorized Representative).
- Enter full legal name, mailing address, phone, and email.

Section 3 – Certification of Dismantling

- Provide dismantling/demolition date.
- Certify under penalty of perjury that the structure listed in Section 1 was dismantled.

Section 4 – Ownership/Title (Owner Filers Only)

- Surrender Certificate of Ownership (electronic or paper).
- Certify structure is free of liens or disclose outstanding liens.
- Agree to assume and settle all claims/liens, and indemnify the Division and State of Nevada.

Section 5 – Verification (Non-Owner Filers Only)

- Attach one of the following as proof of dismantling:
 - Demolition permit closure
 - Landfill/scrap receipt
 - Photographs
 - Other verification as specified
- Certify dismantling has occurred before submitting.

Section 6 – Signature & Notarization

- Do not sign until in front of a Notary Public.
- If multiple affiants, additional acknowledgment forms may be attached.

Important Reminders

- Submit this form to the Nevada Housing Division within 15 days of dismantling the structure.
- Do not give your original title to the contractor or landfill.
- Check with your local building department before dismantling to see if a permit is required.

Step 2: Submit the Form

Email (Preferred): submissions@housing.nv.gov

Mail:

Nevada Housing Division
Attn: Title Processing
1830 E. College Parkway, Suite 200
Carson City, NV 89706